



Rolette Public School Health & Safety Plan 2021-2022

Critical Risk Risk of spreading COVID-19 is significant. Requires significant mitigation.	High Risk Risk of spreading COVID-19 is high. Requires significant mitigation.	Moderate Risk Risk of spreading COVID-19 is moderate but increasing. Requires moderate mitigation.	Low Risk Risk of spreading COVID-19 is minimal but increasing. Requires minimal mitigation.	New Normal No risk of community transmission of COVID-19. Little to no mitigation necessary.
Remote Learning School Building is closed to all students	Remote Learning School building is closed to all students	School Specific School in session.	School Specific School in session.	On Campus School in session Most normal activity can resume

**Plans for yellow, green, and blue are nearly identical. Color denotes differences.*

School districts are required to utilize the phases outlined by the North Dakota Department of Health, North Dakota Department of Public Instruction and Governor's Office. The district has created guidelines that correspond with each phase. To accommodate specific needs within the school district and building levels, the district may opt to, as appropriate, implement health and safety measures in a higher tier. This may include, up to, school closures. This will only be done after consultation with Rolette County Public Health and the impacted building COVID-19 Coordinator. Any change to phase would be immediately communicated to allow for appropriate implementation for families and at the building/district level.

Health and Safety Logistics

<p>Safety Actions General</p>	<p>Phases 1-2: Sneeze guard -- Main office space</p> <ul style="list-style-type: none"> ● Mobile hand sanitizer stations throughout school ● Hand washing stations/sanitizing stations in each classroom. ● Disinfectant wipes available in each classroom. ● Disinfectant spray bottle in every classroom. ● Visitors allowed on campus. Appointments must be made through the main office ● Instructional signs placed throughout school including hygiene and distancing reminders. ● The school day will end at 3:10 with buses soon after. ● Water fountains with drinking piece disabled; used as water bottle filling stations only. ● Daily health monitoring required of children by parent/guardian prior to sending the child to school. ● Hygiene protocols will be posted in appropriate locations. <p>Phase 3:</p> <ul style="list-style-type: none"> ● All students except identified vulnerable populations will be distance learning. ● Vulnerable populations will be invited to campus with the strictest health and safety guidelines followed.
	<p>Phase 4:</p> <ul style="list-style-type: none"> ● School buildings will remain closed, and the district distance learning plan will be put into full use.
<p>Safety Training</p>	<ul style="list-style-type: none"> ● Staff will review training on the Health & Safety Plan prior to the start of school ● Parents will be provided with a school handbook. ● On-going communication will take place through the school Facebook page, website, newsletter, and all-call system as appropriate. New information, health practices, and general information will be part of this communication. <p>Red: School buildings will remain closed, and the district distance learning plan will be put into full use.</p>

Transportation

Safety Actions

Phase 1:

- No mask requirement

Phases 2 & 3:

- Masks will be recommended (could be required based on school board discretion).
- Assigned seating in busses to ensure social distancing
- Increased cleaning of busses

Phase 4:

- No district transportation

Red: School buildings will remain closed, and the district distance learning plan will be put into full use.

Custodial

Safety Actions

Phases 1-3:

- Scheduled, increased cleaning & disinfecting throughout the day of
 - Classrooms
 - All door handles
 - Bathrooms
 - Frequently-touched surfaces
- Classroom fogging periodically after school hours
- Hand sanitizing stations checked daily
- Documentation of cleaning performed throughout the day

Phase 4:

- School buildings will remain closed, and the district distance learning plan will be put into full use.

Food Service

Safety Actions

Yellow, Green, & Blue

- High temperature dishwasher in use for all dishes and utensils
- Single-use water bottles available
- Staff cleaning tables between uses

Red: School buildings will remain closed, and the district distance learning plan will be put into full use.

- Food service will continue in the case of full distance learning.

Academic Support

	K-6	7-12
Learning/ Classroom Considerations	<ul style="list-style-type: none"> ● School opening on August 24th ● Each student will be issued an iPad for learning at school and home unless student has a history of misuse. ● Yellow, Green - Students will attend in-person classes 5 days a week. <p>Phase 3</p> <ul style="list-style-type: none"> ● All students except identified vulnerable populations may be distance learning <p>Phase 4</p> <ul style="list-style-type: none"> ● No students will be allowed on campus 	<ul style="list-style-type: none"> ● School opening will be August 24th ● Teachers will utilize a Learning Management System (LMS: Google Classroom & Teams) as the learning platform, with the ability to bring in other tools as they see a need ● Each student will be issued a Chromebook for learning at school and at home ● Yellow, Green - Students will attend in-person classes 5 days a week. <p>Phase 3</p> <ul style="list-style-type: none"> ● All students except identified vulnerable populations may be distance learning <p>Phase 4</p> <ul style="list-style-type: none"> ● No students will be allowed on campus
Vulnerable Populations Considerations	<ul style="list-style-type: none"> ● Testing (NWEA or ED PATH) will occur within the 1st four weeks of school to determine student need ● Teachers will meet weekly to discuss concerns with vulnerable students. Action plan will be decided. ● Increased para presence in the classroom for vulnerable students ● Vulnerable students will have a touchstone teacher who checks in with them frequently and stays in communication with the team. ● Edmentum will be utilized to fill learning gaps 	<ul style="list-style-type: none"> ● Testing will occur within the 1st four weeks of school to determine student need ● Teachers will meet weekly to discuss concerns with vulnerable students. ● Action plans will be decided. ● Increased para presence in the classroom for vulnerable students ● Vulnerable students will have a touchstone teacher who checks in with them frequently and stays in communication with the team. ● Edmentum will be utilized to fill learning gaps

Social Emotional Learning

	K-6	7-12
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Student Needs	<ul style="list-style-type: none"> Use of universal screening tool to determine student need Increased presence of counselor Tele- counseling available if needed Bi-monthly staff meetings will be used to determine referrals if necessary Increased communication amongst team members on student need 	<ul style="list-style-type: none"> Use of universal screening tool to determine student need Increased presence of counselor Tele- counseling available if needed Bi-monthly staff meetings will be used to determine referrals if necessary Increased communication amongst team members on student need
Staff Needs	<ul style="list-style-type: none"> Teachers able to Self-refer 	<ul style="list-style-type: none"> Teachers able to Self-refer
School-wide Needs	<ul style="list-style-type: none"> <input type="checkbox"/> Mrs. Razaq-Thiers will be our school lead for SEL needs 	<ul style="list-style-type: none"> Mrs. Razaq-Thiers will be our school lead for SEL needs

Protocol for Positive Case or Close Contact

1st Degree <i>Diagnosed with COVID 19</i>	<p>-Must leave the facility as soon as possible -Individual will be placed in the isolation space until transportation is available.</p> <p>In order to return to the school, they must: -Follow public health guidelines for quarantine</p>
2nd Degree <i>Symptomatic with one or more Covid-19 symptoms.</i>	<p>-Must leave the facility as soon as possible -Individual will be placed in the isolation space until transportation is available</p> <p>In order to return to the school, they must: -Follow public health guidelines for quarantine</p>
3rd Degree <i>Close contact with a 2nd degree person</i>	<p>-Self-monitor for symptoms</p>

<p>4th Degree <i>Contact with someone outside their household who is 2nd or 3rd degree</i></p>	<p>-Self-monitor for symptoms</p>
<p>5th Degree <i>Close contact with 4th degree</i></p>	<p>-Self-monitor for symptoms</p>

School Decision Scenarios

<p>Scenario 1:</p>	<ul style="list-style-type: none"> • No need to close schools
<p><i>No cases in our community</i></p>	<ul style="list-style-type: none"> • Teach and reinforce healthy hygiene • Increase communication- post signs • Continue cleaning & disinfection • Limit Sharing • Check for signs & symptoms- monitor for absenteeism • Recommend sick students and staff to stay home • Follow the plan for when a staff member or student becomes sick
<p>Scenario 2: <i>Cases in community but not school</i></p>	<ul style="list-style-type: none"> • No need to close school • Follow Smart Restart Guidance • NDDoH will work to determine if closure is needed
<p>Scenario 3: <i>1 Case in school</i></p>	<ul style="list-style-type: none"> • NDDoH will contact the school • If the school knows 1st, we contact NDDoH immediately • Follow all public health recommendations
<p>Scenario 4: <i>2nd case occurs within 14 days of 1st case</i></p>	<ul style="list-style-type: none"> • Follow public health recommendations • Environmental Cleaning

COVID-19 Team

COVID-19 Coordinator & Team	<p>Coordinator: Wade Sherwin, Superintendent</p> <p>Team: Levi Gourneau, HS Principal Mechele Lauck, Head Cook Todd Vivier, Head Custodian JoAnn Lucas, Secretary Michele Grenier, Business Manager Sherri Razaq-Thiers, Counselor Margie Hill, Elementary Teacher Julie Small, Tech Coordinator & HS Teacher Carl Beaver, Transportation Director Ryan Pederson, School Board President (or other board member in his absence)</p>
Public Health Point of Contact	<p>Wade Sherwin holds the responsibility to notify public health of cases in our school as well as to be notified by public health of cases. In his absence, Levi Gourneau will retain this position.</p> <p>Wade Sherwin: 871-7619 Levi Gourneau: 871-1796</p>

Team Responsibilities

School Board	<ul style="list-style-type: none"> • Designate a staff person responsible for responding to COVID-19 concerns. Make sure other staff, parents, and students know how to contact this person. • Develop policies that encourage sick staff members to stay at home without fear of job loss or other consequences and protect their privacy, particularly for those with underlying medical conditions and at higher risk for severe illness. Offer options (e.g., telework or virtual learning opportunities) for staff and students at higher risk for severe illness. • Offer flexible sick leave policies and practices. • Develop policies for returning to school after COVID-19 illness. CDC's criteria to discontinue home isolation and quarantine can inform these policies. • Encourage organizations that share the school facilities to follow all considerations.
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Superintendent

Planning & Training

- Assess the ability of staff, students, and families to obtain cloth face coverings for everyday use.
- Review relevant local/state regulatory agency policies and orders, such as those related to events, gatherings, and travel.
- Consult local health officials about the school's approach to planning for COVID 19.
- Develop a plan to monitor absenteeism of students and staff, cross-train staff, and create a roster of trained back-up staff.
- Monitor absenteeism of students and staff, cross train staff, and create a roster of trained back-up staff.
- Develop a plan to conduct daily health check of staff and students, as possible, and in accordance with any applicable privacy laws and regulations.
- Develop a plan for if someone gets sick or shows symptoms of COVID-19.
- Train staff on all safety protocols.
- Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility, if necessary.
- Develop systems to: Have individuals self-report to administrators if they have symptoms of COVID-19, have been diagnosed with COVID-19, are waiting for test results, or were exposed to someone with COVID-19 within the last 14 days.

Communication

- Consider posting signs for the national distress hotline: 1-800-985-5990, or text TalkWithUs to 66746.
- Notify all staff and families of who to contact for questions and concerns related to COVID-19 (Newsletter).
- Ensure communication is developmentally appropriate and accessible for all students, including those with disabilities.
- Broadcast regular announcements on reducing the spread of COVID-19 on PA systems or during morning announcements.
- Ensure all staff and families know which staff person is responsible for responding to COVID-19 concerns and how to contact this person.
- Make sure staff and families know they should not come to school, and that they should notify school officials if they have COVID-19 symptoms, are diagnosed with COVID-19, are waiting for test results, or have been exposed to someone with symptoms or a confirmed or suspected case.
- Notify individuals of closures and restrictions put in place to slow the spread of COVID-19.

	<p>Actions Related to Infection</p> <ul style="list-style-type: none"> ● Identify and isolate anyone who has COVID-19 symptoms or who has tested positive but does not have symptoms. ● If calling an ambulance or bringing someone to a healthcare facility, alert them ahead that the person may have COVID-19. ● Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable). ● Advise sick individuals that they should not return to school until they have met CDC's criteria to discontinue home isolation. ● In accordance with state and local laws and regulations, notify local health officials, staff, and families of cases of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA). ● Notify individuals of closures and restrictions put in place due to COVID-19 exposure. ● Advise those who have had close contact with a person diagnosed with COVID-19 to stay home, self-monitor for symptoms, and follow CDC guidance if symptoms develop.
<p>Principal</p>	<p>Planning</p> <ul style="list-style-type: none"> ● Develop protocol to increase circulation of outdoor air as much as possible throughout the school day (e.g., opening windows and doors when it is safe to do so). ● Ensure adequate supplies to minimize sharing of objects, or limit use to one group of students at a time, and clean and disinfect between use. ● Develop appropriate COVID-19 accommodations, modifications, and assistance for students with special healthcare needs or disabilities. ● Incorporate considerations for students in special education who have a 504 plan or individualized education plan to ensure education remains accessible. ● Incorporate considerations for children and youth who need assistance with activities of daily living, as well as their service providers. <p>Training</p> <ul style="list-style-type: none"> ● Educate staff, students, and their families about when they should stay home if they have COVID-19 symptoms, have been diagnosed with COVID-19, are waiting for test results, or have been exposed to someone with symptoms or a confirmed or suspected case, and when they can return to school. ● Teach the importance of handwashing with soap and water for at least 20 seconds. ● Teach the importance of social distancing and staying with small groups, if applicable. ● Provide information on proper use, removal, and washing of cloth face coverings. Communication ● Post signs in highly visible locations to promote everyday protective measures and describe how to stop the spread of germs. Signage locations include: <ul style="list-style-type: none"> ○ Entrances ○ dining areas ○ Restrooms ○ Classrooms ○ administrative offices

	<ul style="list-style-type: none"> ○ Cafeteria ○ Auditorium ○ Janitorial staff areas
Business Manager	<ul style="list-style-type: none"> ● Educate staff on flexible work and leave policies that encourage sick staff members to stay at home without fear of job loss or other consequences.
Counselor	<ul style="list-style-type: none"> ● Develop a plan to support staff, students, and families experiencing trauma or challenges related to COVID-19. ● Promote healthy eating, exercising, getting sleep, and finding time to unwind. ● Encourage staff members and students to talk with people they trust about their concerns and how they are feeling. ● Encourage staff and students to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
Custodian	<ul style="list-style-type: none"> ● Obtain supplies including soap hand sanitizer (at least 60% alcohol) paper towels tissues cleaning and disinfection supplies cloth face coverings (as feasible) no-touch/foot pedal trash cans no-touch soap/hand sanitizer dispensers disposable food service items ● Develop a schedule for increased routine cleaning and disinfection, including areas such as the following: <ul style="list-style-type: none"> ○ buses or other transport vehicles ○ frequently touched surfaces (e.g., desks, door handles, railings) - communal spaces (e.g., restrooms) ○ shared objects (e.g., gym equipment, art supplies, games) ○ Maintain a protocol to ensure safe and correct use and storage of cleaners and disinfectants, including storing products securely away from students. ● Ensure ventilation systems operate properly. If using fans, make sure they do not blow from one person onto another. ● Ensure all water systems and features are safe to use after a prolonged facility shutdown. ● Install physical barriers, such as sneeze guards and partitions, in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
Food Service	<ul style="list-style-type: none"> ● Lunch resumes to traditional format ● We can reevaluate any modifications to the lunch schedule if it becomes necessary